



APPLICATION FOR INSPECTION

City of Manchester, 14318 Manchester Rd., Manchester, MO 63011

Ph: 636 227 1385, Ext. 123; Fax: 636 227 5438

REQUIREMENT

- An Application for Inspection must be completed whenever there is a change of tenant.
- Violations must be corrected within 30 days of first inspection; inspection valid for 90 days.
- Inspection fees are: **\$150 for a house** inspection; **\$125 for an apartment** inspection; **\$45** for each additional inspection within the 90 day period of the first inspection.
- An Application for Occupancy Permit must be completed after inspection has passed and **BEFORE** the premises are occupied.

PLEASE PRINT

Property To Be Inspected			
Property Owner Name			
Street Address			
City/State/Zip			
Phone		Cell	
Email		Fax	

Agent/Applicant <i>if different from Property Owner</i>			
Agent/App Company Name			
Street Address			
City/State/Zip			
Phone		Cell	
Email		Fax	
Inspection Report To Be Sent To		<input type="checkbox"/> Property Owner <input type="checkbox"/> Agent/Applicant	

Inspection Date Requested				NS
Expected Date Of Occupancy				
Is the property currently occupied?	<input type="checkbox"/> No <input type="checkbox"/> If Yes →	Move in Date		

I hereby agree to perform all necessary corrections if premises are found not to be in compliance and to **complete an Application of Occupancy** when this inspection is passed and **before** the premises are occupied.

Owner/Agent _____ Date _____

PLANNING AND ZONING USE ONLY – Inspection Fees

☐ Home \$150 on _____
 ☐ 3rd Insp \$45 on _____
 ☐ Other _____